

AGRO-MARKETING AND TRADE AGENCY

EXTERNAL VACANCIES

1 x FOOD TECHNOLOGIST C4 DUTY STATION: WINDHOEK

Minimum qualifications and Experience:

- Bachelor's degree (NQF Level 7) in Food Science, Food Nutrition, Product Development / Design or Related from a recognized University.
- Honors Degree (NQF level 8) in Food Science, Food Nutrition, Product Development / Design will be added as an advantage.
- At least four(4) years practical experience in research, product design, formulation, product development preferably in a food production factory or laboratory(bio-chemical, biotechnology).
- Knowledge of relevant food safety legislation, ISO:17025, HACCP and the current BRC quality standard experience of microbiological schedules and results interpretation.
- Knowledge of Chemistry and/or Chemical Engineering will be added advantage.
- Knowledge and understanding of the Agricultural horticulture sector will be added advantage.
- Valid Driver's license

1 x ADMINISTRATIVE ASSISTANT B4 DUTY STATION: ONGWEDIVA

Minimum Qualifications and Experience:

- Grade 12 certificate (Senior Secondary Certificate).
- National Certificate in Secretarial Administration.
- At least two (2) years' experience in office management.
- Ability to work with email, internet and MS office package (Computer literacy)
- Data capturing and drafting of letters

2x ASSISTANT ACCOUNTANT B4 DUTY STATION: WINDHOEK & ONGWEDIVA

Minimum Qualifications and Experience:

- A Diploma in accounting
- Two (2) years proven experience in accounting,data verification and capturing.
- Basic double–entry bookkeeping and financial record keeping principles an terminology.
- Excellent attention to detail and accuracy.

This is an affirmative action position and preference will be given to the persons with disabilities and other previously racially disadvantaged persons. Interested persons who meet the requirements outlined in this advertisement are strongly encouraged to apply and should hand deliver or courier their application letters and CVs to:

Ms. Mickal T Ngaisiue, Acting Manager: Human Resources & Administration , Agro-Marketing and Trade Agency (AMTA), Erf 209 Industria Road, Lafrenz Industrial Area, P.O Box 350, Windhoek, Namibia (for enquiries): (+264) 61 202 3300

Only short-listed candidates will be contacted

APPLICATION CLOSING DATE: 08 DECEMBER 2023 AT 16:30

NO E-MAILED OR FAXED APPLICATIONS WILL BE CONSIDERED