



Republic of Namibia
Annual Procurement Plan

Name of Public Entity: Agro Marketing and Trade Agency (AMTA)

Financial Period: 01 April 2023 - 31 March 2024

Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Cleaning Materials for a period of two (2) years	Various	G	Yes	RFQ	141,977	5/4/2023	not efficient or practical for the procurement
2	Supply of ICT Software Licenses	Various	NCS	No	RFQ	929,600	7/8/2023	not efficient or practical for the procurement
3	Provision of training and development	Various	CS	No	RFP	1,360,000	7/8/2023	not efficient or practical for the procurement
4	Provision of consultancy services for Organizational Development	4	CS	No	RFP	3,527,500	6/5/2023	not efficient or practical for the procurement
5	Supply of Entertainment Services	Various	NCS	Yes	RFQ	19,800	6/5/2023	not efficient or practical for the procurement
6	Procurement for the supply and delivery of COVID-19 Goods	Various	G	Yes	RFQ	312,000	6/5/2023	not efficient or practical for the procurement
7	Supply of Laboratory Services	Various	NCS	No	RB	410,000	7/9/2023	not efficient or practical for the procurement
8	Supply of Chemical and Fumigation Goods	Various	G	No	OAB	465,000	8/9/2023	
9	Supply of Packaging Materials	Various	G	Yes	OAB	2,593,270	4/5/2023	
10	Supply of Legal Services	Various	NCS	Yes	DP	1,980,000	4/5/2023	not efficient or practical for the procurement
11	Supply of Security Services	Various	NCS	Yes	OAB	703,628	4/5/2023	
12	Provision of Printing of Branded Invoice	100	NCS	Yes	RFQ	25,000	17/05/2023	not efficient or practical for the procurement
13	Provision of printing services for weigh tickets, stock receipt and issue books	150	NCS	Yes	RFQ	100,000	4/2/2024	not efficient or practical for the procurement
14	Procurement for the construction of strong room for AMTA	1	W	Yes	OAB	500,000	17/05/2023	
15	Provision for Printing of Annual Reports for 2021,2022 and 2023	60	NCS	Yes	RFQ	148,407	17/05/2023	not efficient or practical for the procurement
16	Provision of Archiving and storage	Various	NCS	Yes	RFQ	53,640	6/4/2023	not efficient or practical for the procurement

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17	Supply and delivery of Stationery for a period of two (2)Years	Various	G	Yes	OAB	708,647	4/5/2023	
18	Supply of Repairs and Maintenance	Various	NCS	Yes	OAB	9,945,709	6/4/2023	
19	Supply of Corporate Membership Services	Various	NCS	No	DP	25,000	4/5/2023	not efficient or practical for the procurement
20	Supply of Corporate Promotional Materials, Branding and Advertising Services	Various	NCS	Yes	OAB	7,888,460	6/5/2023	
21	Provision for services for Directors liability Insurance for a period of 3 (three) years	Various	NCS	Yes	RFQ	600,000	8/11/2023	not efficient or practical for the procurement
22	Supply and delivery of Tyres, Servicing, repairs and accessories	Various	NCS	Yes	DP	1,000,000	7/4/2023	not efficient or practical for the procurement
23	Installation and Revamping of ICT Cameras for AMTA	Various	G	Yes	RFQ	650,000	5/4/2023	not efficient or practical for the procurement
24	Supply and delivery of Laptops	3	G	Yes	RFQ	45,000	4/5/2023	not efficient or practical for the procurement
25	Supply and delivery of I-Grain Network	1	G	Yes	RFQ	30,000	17/08/2023	not efficient or practical for the procurement
26	Supply and delivery of Video Conferencing Equipment	Various	G	Yes	OAB	300,000	16/07/2023	
27	Supply and delivery of VPN remote access	Various	NCS	Yes	EPE	50,000	16/05/2023	not efficient or practical for the procurement
28	Supply and Delivery of Safety boots for IT	2	G	Yes	SVP	5,000	15/04/2023	not efficient or practical for the procurement
29	Supply and delivery of share point intranet	Various	NCS	Yes	EPE	300,000	16/05/2023	not efficient or practical for the procurement
30	Supply and delivery of Projector	7	G	Yes	RFQ	120,000	14/05/2023	not efficient or practical for the procurement
31	Provision for the Renewal of Fortinet firewall licenses for a period of 2 years	3	NCS	Yes	RFQ	200,000	15/04/2023	not efficient or practical for the procurement
32	Provision of Services for Training and Symposiums	Various	NCS	Yes	OAB	1,000,000	15/07/2023	
33	Supply and delivery of Catering Services to AMTA for a period of 2 years	Various	NCS	Yes	RFQ	50,000	17/06/2023	not efficient or practical for the procurement
34	Provision of renewal of Eset Antivirus license for a period of 2 years	100	NCS	Yes	RFQ	100,000	15/08/2023	not efficient or practical for the procurement

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35	Supply and Delivery of Servers	4	G	Yes	OAB	600,000	16/04/2023	
36	Supply of ICT Software and related services	Various	G	Yes	OAB	1,200,000	15/11/2023	
37	Supply of Furniture and Fittings	Various	G	No	OAB	3,099,000	14/09/2023	
38	Supply of Motor Vehicles	5	G	No	OAB	2,400,000	1/8/2023	
39	Supply and delivery of 15 meters scaffolding	2	G	No	RFQ	150,000	19/4/2023	not efficient or practical for the procurement
40	Supply and delivery of standby generator	1	G	No	OAB	500,000	14/04/2023	
41	Provision for Consultancy services for ICT framework	Various	CS	Yes	RFP	100,000	17/06/2023	not efficient or practical for the procurement
42	Supply and delivery of first aid kit	2	G	Yes	SVP	5,000	18/09/2023	not efficient or practical for the procurement
43	Supply and delivery of forklifts	4	G	No	OAB	2,760,000	15/06/2023	
44	Supply and delivery of pre-cleaners	5	G	No	OAB	1,750,000	20/05/2023	
45	Supply of laptops, Shredders, Desktops and Printers	Various	G	Partial	OAB	600,000	1/6/2023	
46	Procurement of the Supply, delivery and Installation of a Tender Box	1	W	Yes	RFQ	50,000	1/4/2023	not efficient or practical for the procurement
47	Provision of Services for Truck Hire for a period of two (2) years	Various	NCS	Partial	OAB	3,000,000	6/6/2023	
48	Supply of general repairs and maintenance services (including weighing instruments)	Various	NCS	Yes	RFQ	655,000	7/6/2023	not efficient or practical for the procurement
49	Procurement of 5 ton delivery trucks and 1 x horse truck for grains)	5	G	No	OAB	2,950,000	1/4/2023	
50	Repurposing of Rundu Hub Partitioning and Interior shop design	1	W	Partial	OAB	700,000	5/4/2023	
51	Servicing of fire extinguishers and first aid refill	Various	NCS	Yes	RFQ	50,000	20/06/2023	not efficient or practical for the procurement
52	Procurement of Milling Plant and Power Supply	1	G	Partial	OAB	5,260,632	6/4/2023	
53	Supply and delivery of cold-room and evapo cooler for Gobabis & Katima Mulilo DCs	2	G	No	OAB	600,000	4/6/2023	
54	Provision for the calibration of measuring & monitoring Instruments	Various	NCS	Yes	RFQ	210,000	7/7/2023	not efficient or practical for the procurement

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55	Supply and delivery of shopping trolleys and baskets	Various	G	Yes	RFQ	75,000	4/5/2023	not efficient or practical for the procurement
56	Supply and delivery of Grain procurement- Maize	Various	G	Yes	DP	11,500,000	4/5/2023	not efficient or practical for the procurement
57	Supply and delivery of Grain procurement- Mahangu	Various	G	Yes	DP	6,500,000	4/5/2023	not efficient or practical for the procurement
58	Supply and delivery of Fresh produce - Fruits	Various	G	Yes	DP	5,400,000	5/4/2023	not efficient or practical for the procurement
59	Supply and delivery of Fresh produce - Vegies	Various	G	Partial	DP	7,050,000	5/4/2023	not efficient or practical for the procurement
60	Supply and delivery of Fresh produce - Fish	Various	G	Partial	DP	2,250,000	4/5/2023	not efficient or practical for the procurement
61	Supply and delivery of Fresh produce- Eggs	Various	G	Partial	DP	300,000	5/4/2023	not efficient or practical for the procurement
62	Construction of septic tank for Katima Mulilo silo	1	W	Yes	OAB	100,000	6/5/2023	
63	Construction of chemical storeroom at Tsandi silo	1	W	Yes	OAB	125,000	7/8/2023	
64	Construction of warehouse (Shed) at Okongo silo	1	W	Yes	OAB	200,000	5/4/2024	
65	Supply and delivery of cold-rooms and evapo coolers for GBDcs	1		No	OAB	3,000,000	6/5/2023	
66	Supply and delivery of fish containers and fresh produce displayer freezers	3	G	No	OAB	1,980,000	4/8/2023	
67	Supply and delivery of Protective clothing and uniforms	Various	G	Yes	OAB	658,600	7/8/2023	
68	Provision for Travel Management Services for a period of 2 years	Various	NCS	Yes	RFQ	100,000	5/4/2023	not efficient or practical for the procurement
69	Provision of Services for Hosting of AMTA Website for a period 2 years	Various	NCS	Yes	RFQ	17,000	4/4/2023	not efficient or practical for the procurement
70	Provision of Services for the Asset Management System	1	NCS	Yes	RFQ	300,000	17/06/2023	not efficient or practical for the procurement
71	Provision for the Upgrading of ESS (leave on line system)	1	NCS	Yes	DP	25,000	17/04/2023	not efficient or practical for the procurement
72	Provision of services for wellness Programme	1	NCS	Yes	RFQ	54,000	17/04/2023	not efficient or practical for the procurement
73	Provision for the Consultancy Services for Job Grading	1	CS	Yes	RFP	600,000	17/05/2023	not efficient or practical for the procurement
74	Procurement of platform scales with printable version	12	G	Partial	RFQ	250,000	6/9/2023	not efficient or practical for the procurement

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75	Provision for development of Performance Management System	1	NCS	Partial	OAB	300,000	17/04/2023	
76	Provision for Nutritional, Chemical and Microbiological testing (food safety and nutritional analysis)	Various	NCS	Partial	OAB	380,000	18/05/2023	
77	Import and exports of commodities (permits)	Various	NCS	Partial	DP	20,000	14/04/2023	not efficient or practical for the procurement
78	Consultancy services for product formulation	Various	CS	Yes	RFP	200,000	6/10/2023	not efficient or practical for the procurement
79	Conduct product formulation for proto-types and promotion trials	Various	NCS	Partial	OAB	150,000	5/6/2023	
80	Supply of Value addition inputs for blending of chicken feed and other products	Various	G	Partial	OAB	1,458,000	7/8/2023	
81	Supply and delivery Blenders, Dryers, other Value addition equipment	Various	G	Partial	OAB	850,000	14/05/2023	
82	Supply and delivery of Food & Quality Testing Equipment	Various	G	Partial	RFQ	50,000	8/9/2023	not efficient or practical for the procurement
83	Training on value addition and product development	Various	NCS	Partial	OAB	150,000	15/02/2023	
84	Develop marketing, branding and business development strategy	1	CS	Partial	RFP	250,000	17/07/2023	not efficient or practical for the procurement
85	Implement of Marketing and Branding Strategy (News Papers, TV, RADIO etc.)	Various	NCS	Yes	DP	900,000	16/05/2023	not efficient or practical for the procurement
86	Provision of Services for outdoor Media advertising	Various	NCS	Yes	OAB	700,000	18/05/2023	
87	Display Fridges and Freezers for Rundu and GDS	7	G	Yes	OAB	1,800,000	16/06/2023	
88	Construction and Equipping of Collection/Distribution Centre at Katima Mulilo	1	W	Yes	OAB	2,500,000	13/10/2023	
89	Review of HR and Finance Policies	2	CS	Yes	RFP	126,000	14/4/2023	not efficient or practical for the procurement
90	Develop ICT Acceptable Use Policy and Asset Disposal Policy	1	CS	Yes	RFP	150,000	14/7/2023	not efficient or practical for the procurement
91	Develop Business Continuity Policy & Plan and Flexible Work Policy	1	CS	Yes	RFP	160,000	14/7/2023	not efficient or practical for the procurement
92	Develop Corporate Credit Card Policy and Develop Procurement Policy	2	CS	Yes	RFP	150,000	13/10/2023	not efficient or practical for the procurement

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93	Develop CSR policy	1	CS	Yes	RFP	80,000	14/7/2023	not efficient or practical for the procurement
94	Develop Fleet management policy	1	CS	Yes	RFP	120,000	14/4/2023	not efficient or practical for the procurement
95	Develop Compliance policy	1	CS	Yes	RFP	150,000	15/4/2023	not efficient or practical for the procurement
97	Develop Food Safety & Quality policy	1	CS	Yes	RFP	150,000	13/10/2023	not efficient or practical for the procurement
TOTAL						114,205,869		
Approved - Accounting Officer (Name): Ad. Percy W. Misika				Signature: 		Date: 22 February 2023		

