

**AGRO-MARKETING AND TRADE AGENCY
VACANCY ADVERTISEMENT**

Position : Operations Manager Patterson Grade D2 (5-year contract)
Reports to : Chief Operations Officer
Duty station : Ongwediva Fresh Produce Business Hub

Primary Purpose of the Position: Operations Manager Fresh Produce Business Hub is responsible for the overall Management and administration, operations, finance and human resources of the fresh business hub, to ensure effective and efficient delivery of highly quality AMTA services in the implementation of the regional operational plan. The position is also responsible to ensure that the AMTA is actively engaged with all stakeholders in regional level. This position requires minimum supervision and reports directly to the Chief Operations Officer.

Competencies: Strategic thinking and planning, leadership and team development, perishables handling and quality assurance, cold chain management and logistic, food safety and hygiene compliance, communication and interpersonal skills, negotiation and supplier relationship management, adaptability and resilience, proficiency in standard office software (MS office suite, especially in excel for inventory and data analysis).

Qualifications and Experience: A Bachelor Degree (NQF L7) in Agricultural Economics/Agriculture Business Management/Marketing/Supply Chain Management/Economics or related qualification. A Postgraduate Degree in Agribusiness will be an added advantage. A Minimum of Seven (7) years of appropriate experience of which 3 years should have been at supervisory level, preferably in Agronomic/Agribusiness/Logistics or Retail Industry. A valid Driver License.

Interested applicants should address their application cover letter and updated CV to the **Ad Interim Managing Director, Agro Marketing and Trade Agency, P.O Box 350, Windhoek** OR hand deliver to HR Office at **AMTA Head Office, Erf 209 Industria Road, Lafrenz Industrial Area.**

Application procedures: For application to be valid, a submission must be made within the stated deadline and should comprise of the following:

- A cover letter providing a detailed motivation for the position, signed by the applicant.
- An up-to-date detailed curriculum vitae including two professional references
- Certified copies of highest academic qualification attained.
- Foreign qualifications evaluations by NQA (if applicable).
- Work testimonials
- Certified copies of ID and other supporting documents.

Only shortlisted candidates will be notified and no documents will be returned. **NO fax, emails, and late applications will be considered.**

NB: Preference will be given to qualified applicants from designated groups in terms of the Affirmative Action (Employment) Act, (Act No. 29 of 1998) who meets the Job Requirements.

Enquiries : Human Resource Office
 Tel : 061 202 3300/181/362
Closing Date : Friday, 01 August 2025

