



BID OPENING REPORT

**SUBJECT: BID OPENING REPORT FOR THE PROVISION OF TRAVEL
MANAGEMENT SERVICES FOR AGRO MARKETING AND TRADE AGENCY FOR
22ND- 28TH FEBRUARY 2023**

NO: NCS/RFQ/AMTA-10/2022

**To: The Chairperson
Procurement Committee
AMTA**

Dear Sir

**SUBJECT: BID OPENING REPORT FOR THE PROVISION OF TRAVEL
MANAGEMENT SERVICES FOR AGRO MARKETING AND TRADE AGENCY FOR
22ND- 28TH FEBRUARY 2023
PROCUREMENT REFERENCE NO: NCS/RFQ /AMTA-10/2022**

1. INTRODUCTION

AMTA advertised a bid for the provision of Travel Management Services for Agro Marketing and Trade Agency for 22nd- 28th February 2023 Procurement Reference Number: NCS/RFQ/AMTA-10/2022 on 07th February 2023 with a closing date of 15th February 2023. The opening of bids was conducted on 15th February 2023. The opening was done by the Procurement Management Unit. The following members were present:

- M Tuliky Shawapala
- Ms Aletta Nelenge
- Onesmus Mwanyangapo

The Agency received four bids in respond to the advert from the bidder captured below:

- Trip Travel PTY LTD
- Satguru Travel & Tours
- BlueBerries Travel Cc
- Rennies BCD Travel Namibia

1. OPENING OF BIDS DOCUMENTS

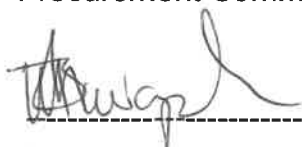
All Provision of the Public Procurement Act, 2015 (Act No.15 of 2015) and the Public Procurement Regulations, 2017 were followed during opening. Pursuant to Section 51 of the Public Procurement Act, 2015 as well as Section 20 of the Public Procurement Amendment act, 2022 (Act No.3 of 2022) read together with Public Procurement Guidelines 3.1.7. (ii), the bid opening committee only looked at the following

- i. Name of the bidder
- ii. The total amount of each bid
- iii. Any discount or alternative offered
- iv. The presence or absence of the any bid securing (if required)
- v. And the mandatory documents referred to in Section 50 (2) as captured in the table below:

SEQ	Name of the bidder	Presence or absence of the any bid securing.	Company Registration	Original/valid certified copy of good standing with Receiver of Revenue	Original/valid certified copy of good standing with the Social Security	Valid certified copy of Affirmative Action	A written undertaking as contemplated in Section 138 (2) of the Labour Act, 2007	Any Discount Offered	Bid Total Amount (N\$)
1	Trip Travel PTY LTD	Yes	Yes	Yes	Yes	Yes	yes	No	3000.00
2	Satguru Travel & Tours	Yes	Yes	Yes	Yes	Yes	Yes	No	56 940.00
3	BlueBerries Travel Cc	Yes	Yes	Yes	Yes	Yes	Yes	No	74 557.00
4	Rennies BCD Travel Namibia	Yes	Yes	Yes	Yes	Yes	Yes	No	121 944.00

1. CONCLUSION

The bid opening would like to confirm that during bid opening there was no bid modified, withdrawn and no bid substituted. The bid documents are forwarded to Procurement Committee for Recommendation.



Chairperson
Ms Tuliky Shawapala



Secretary
Ms Aletta Nelenge



PMU Member
Mr Onesmus Mwanyangapo

BID DESCRIPTION: Provision of Travel Management Services for Agro Marketing and Trade Agency for 22nd

– 28th February 2023

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