

## **BID OPENING REPORT**

SUBJECT: BID OPENING REPORT FOR THE SUPPLY AND DELIVERY OF RUBBER

STAMPS BRANDED AMTA NO: G/RFQ/AMTA-33/2022 To: The Chairperson
Procurement Committee
AMTA

Dear Sir

SUBJECT: BID OPENING REPORT FOR THE SUPPLY AND DELIVERY OF RUBBER STAMPS BRANDED AMTA

NO: G/RFQ/AMTA-33/2022

## 1. INTRODUCTION

AMTA advertised a bid for the supply and delivery of rubber stamps branded AMTA Procurement Reference Number: G/RFQ/AMTA-33/2022

on 12 January 2023 with a closing date of 25<sup>th</sup> January 2023. The opening of bids was conducted on 25<sup>th</sup> January 2023. The opening was done by the Procurement Management Unit. The following members were present:

- Ms Tuliky Shawapala
- Ms Aletta Nelenge

The Agency received two bids in respond to the advert from the bidder captured below:

- Typo Print PTY LTD
- Tekmak Investment Cc
- Kapoh Innovative Investment TA I Print
- Nam Link Trading Cc
- TMU Suppky & Delivery Cc
- Eversince Investment Cc
- Windhoek Rubber Stamps
- Mulla Investment Cc
- Ekondjitho Technology
- Finini Trading

## 1. OPENING OF BIDS DOCUMENTS

All Provision of the Public Procurement Act, 2015 (Act No.15 of 2015) and the Public Procurement Regulations, 2017 were followed during opening. Pursuant to Section 51 of the Public Procurement Act, 2015 as well as Section 20 of the Public Procurement Amendment act, 2022 (Act No.3 of 2022) read together with Public Procurement Guidelines 3.1.7. (ii), the bid opening committee only looked at the following

- i. Name of the bidder
- ii. The total amount of each bid
- iii. Any discount or alternative offered
- iv. The presence or absence of the any bid securing (if required)
- v. And the mandatory documents referred to in Section 50 (2) as captured in the table below:

| SEQ | Name of the bidder                               | Presence<br>or<br>absence<br>of the<br>any bid<br>securing. | Company<br>Registration | Original/ valid certified copy of good standing with Receiver of Revenue | Original/<br>valid<br>certified<br>copy of<br>good<br>standing<br>with the<br>Social<br>Security | Valid<br>certified<br>copy of<br>Affirmative<br>Action | Certified<br>Copy of<br>Company<br>Fitness | Any<br>Discount<br>Offered | Bid Total<br>Amount<br>(N\$) |
|-----|--|---|-------------------------|--|--|--|--|----------------------------|------------------------------|
| 1   | Typo Print PTY LTD                               | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 1400.00                      |
| 2   | Tekmak<br>Investment Cc                          | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 6440.00                      |
| 3   | Kapoh<br>Innovative<br>Investment T/A<br>I Print | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 4322.00                      |
| 4   | Nam Link<br>Trading Cc                           | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 3680.00                      |
| 5   | TMU Supply & Delivery Cc                         | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 3701.16                      |
| 6   | Ever since<br>Investment Cc                      | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 3827.82                      |
| 7   | Windhoek<br>Rubber<br>Stamps                     | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 1500.00                      |
| 8   | Mulla<br>Investment Cc                           | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 4140.00                      |
| 9   | Ekondjitho<br>Technology                         | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 3278.01                      |
| 10  | Finini Trading                                   | N/A   | Yes                     | Yes  | Yes  | Yes  |  | No                         | 1700.00                      |

Finini Erastus was recorded on the bid register but the bid document could not be found. It was found under branded invoices as the bidder wrote a wrong reference number on top of the envelopes.

## 1. CONCLUSION

The bid opening would like to confirm that during bid opening there was no bid modified, withdrawn and no bid substituted. The bid documents are forwarded to Procurement Committee for recommendation.

Bid Opening Chairperson Ms Tuliky Shawapala

Secretary

Ms Aletta Nelenge

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| -          | 6 Eversing Investment N/A | TMy Supply & Deline N/A                | NAM LINK Trading NA | Kapah Innovative N/A | EKNAK INSM N/A | TABO Drint PTY LTD N/A | SEQ Name of the bidder  | Procurement Description: Supply and delivery of Rubber stamps branded for AIVIA |
|            | NIA                       | NA                                     | NA                  | NFA                  | NA             |                        | Presence or Company absence of Registration the any bid securing.   | ly and deliv  |
|            | Yes                       | YOS.                                   | 765                 | Yes                  | Yes            | SOX                    | Company<br>Registration   | ery of Kubb   |
|            | YES NOT VALID             | \@\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\ | YES                 | yes                  | Yes            | Yes                    | Presence or Company Original/ absence of Registration valid certified the any bid securing.  Securing.  Registration valid certified certified copy of good of standing with standing with Receiver of the Revenue Security | er stamps br  |
|            | yes                       | yes                                    | yes                 | YES                  | yes            | YES                    | Original/ Original/ valid Valid valid certified copy copy copy of good of good Affirm standing with Receiver of the Social Revenue Security Valid Valid Valid Copy copy copy of the Social                                  | anded for AIVI  |
| 1          | yes                       | yes                                    | yes                 | Yes                  | yes            | yes                    | Original/ valid Valid certified certified copy copy of of good Affirmative standing with Action the Social Security   | IA  |
|            | yes                       | yes                                    | yes                 | Xes                  | Yes            | Yes                    | A undertaking contemplate section 138 the Labour 2007   |   |
|            | NO                        | No                                     | ON                  | $\sim$               | NO             | NO                     | Any Discount<br>Offered   |   |
|            | SS-F68E2W                 | NS3701-16                              | N\$3680.00          | N\$41332.00          | N\$6440.00     | N\$1400.00             | written Any Discount Bid Total Amount (N\$) as Offered d in (2) of c Act,   |   |

8. Mulla investment NIA yes yes yes yes yes NO N\$4140.00 1. Windhoek Kubber N/A YES YES YES YES XES NO N\$1500.00

9. Ekondjitho N/A Yes Yes Yes Yes Yes NO N&3278:01

Rechnology

NA Yes Yes Yes Yes Yes Yes NO N&3278:01

Tenini Trading NA Yes Yes Yes Yes Yes Yes No N&170:00

Tenini Erastus was recorded on the bid pegister but the lock document could not be found I H Was found under branded Involce as the bidder wrote a wrong reference number on top of the envelop