## REQUEST FOR QUOTATION

1. The Agro-Marketing & Trade Agency (AMTA) hereby invites reputable, suitable and experienced Namibian based Companies/Entities to submit their bids through Open National Bidding as outlined below:

Procurement Reference Number	Description	Document Fee (N\$)	Site inspection	Technical Contact Person
G/ONB/AMTA – 01/2022	Procurement for the supply and delivery of i5 Laptops & i5 Desktops (System box) for AMTA	N\$ 100.00	N/A	Mr. Israel L Shikalepo Tel: 061 202 3300 Email: <u>ishikalepo@amta.na</u>
NCS/ONB/AMTA- 02/2022	Provision of services to supply and install access control / biometric system at agro marketing and trade agency.	N\$100.00	18 January 2023 @10h00	Mr. Israel L Shikalepo Tel: 061 202 3300 Email: ishikalepo@amta.na
NCS/ONB/AMTA- 03/2022	Provision of services to supply and install offsite back up system at agromarketing and trade agency.	N\$ 100.00	N/A	Mr. Israel L Shikalepo Tel: 061 202 3300 Email: <u>ishikalepo@amta.na</u>
NCS/ONB/AMTA- 04/2022	Provision of services to supply and install cameras at agro marketing and trade agency.	N\$ 100.00	18 January 2023 @10h00	Mr. Israel L Shikalepo Tel: 061 202 3300 Email: <a href="mailto:ishikalepo@amta.na">ishikalepo@amta.na</a>

- 2. Bid documents are available at AMTA's Head Office, Erf 209, Industrial Road, Northern Industrial, Lafrenz, at a non-refundable fee as captured in the above table as from Monday, 09<sup>th</sup> January 2023, Monday to Friday between 08H00 to 17H00 for the duration of the bidding period.
- 3. Kindly deposit or transfer the fee into AMTA's bank account provided below (no cash will be accepted) and produce a printed proof of payment to the receptionist in order to be issued with a bidding document. **Use your company's name and Procurement Reference No as reference.**

## BANK DETAILS

Account Name: AMTA, Standard Bank Namibia Limited

Account Number: 240967380

**Account type:** Business Current Account

**Branch:** Windhoek **Branch code:** 082 37200

CLOSING DATE: 22<sup>nd</sup> February 2023 @ 10:00 am

BID OPENING: 22<sup>nd</sup> February 2023 @ 10:05 am

Bids in sealed envelopes, clearly marked with Procurement Reference Number and Description must be addressed to:

Procurement Management Unit Agro-Marketing & Trade Agency Erf No. 209, Industria Road, Lafrenz Northern Industrial Area P.O Box 350, Windhoek Namibia

## Contact person at PMU

Ms. Tuliky Shawapala Secretary to the Procurement Committee Tell: 061 202 3318

Email: shawapalat@amta.na

