

A Section 21 company

Erf 209 Industria Road, Lafrenz Industrial Area Enquiries: A Nelenge 061 2023300
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PO Box 350, Windhoek, Namibia
www.amta.na



REQUEST FOR QUOTATION

For

Supply and delivery of swiping rolls, thermal till rolls and scale labels pre-printed for WCH

Procurement Reference No: G/RFQ/AMTA WCH-01/2022

RFQ Issue Date: 15th September 2022
RFQ Submission Date: 22nd September 2022 @10H00
Strictly Email RFQ to: pmu@amta.na
Contact No: +264-61-202 3300
PMU Contact Name: Aletta Nelenge
User Division Contact Name: Mr. Sakeus Enkono

Procurement Management Unit (PMU)
Agro Marketing and Trade Agency (AMTA)
Erf 209 Industria Road
Lafrenz industrial Area
P.O. BOX 350
Windhoek, Namibia

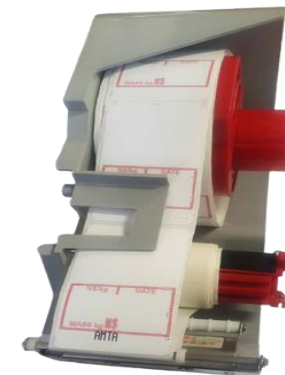
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|-----------------|--|-----------|--|-----------|--|--|------|--|--|
| | | | | | | | | | |
| NAME: | | POSITION: | | SIGNATURE | | | DATE | | |
| NAME OF BIDDER: | | ADDRESS: | | | | | | | |

1. If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details hereunder:

Currency: Exchange Rate:

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all intent and purpose.

Key notes: **NA**=NOT APPLICABLE, **NQ**=NO QUOTE



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- Please respond by the 22nd September 2022 @ 10H00.
 - Quotation should be valid for 30 days from the submission due date.
 - Quotations and mandatory certified documents should be **strictly emailed to pmu@amta.na** Any quotations send to another email address will not be considered.
 - Provide warranty information if there is any.
 - Clearly indicate the Estimated Time of Delivery (ETD) on the quotation.
 - No goods and/or services should be delivered to AMTA without an official purchase order being emailed from PMU.
 - This is not a purchase order but only a request for quotation.
 - If you are unable to quote, please email this page back to the sender as a no quote and state the reason for not being able to quote.
 - The supplier must inform PMU at least 5 working days in advance should delays in delivery be expected. AMTA reserves the right to cancel the order on non-deliveries.
 - Only successful bidders will be contacted.
 - **Payment terms are 100% after delivery of goods and/ or services.**
 - **All bidding suppliers should be registered for Normal Value Added Tax (VAT) with NAMRA.**
 - The following documents must be included in the submission:
 - Certified copy of the company registration certificate from the Ministry of Industrialization, Trade and SME Development or Business Intellectual Property Authority (BIPA) as applicable,
 - have an original good standing Tax Certificate from NAMRA,
 - have an original good standing social security certificate,
 - have a valid certified copy of Affirmative Action Compliance Certificate or Exemption thereof issued by Employment Equity Commission,
 - Certified copy of the company fitness certificate from the municipality/town/village council in which the business operates.